

College Instruction Committee Minutes
Monday, September 24, 2018
Contra Costa College CTC-131
2600 Mission Bell Drive, San Pablo, California 94806

CALL TO ORDER

Members in attendance: Mark Wong (Chair), Irena Stefanova (LA), Robert Webster (SS), Laura Salas (LAVA), and Katie Krolikowski (NSAS).

Members absent:

Resource Team in attendance: Tish Young (Senior Dean of Instruction) and Karen Ruskowski (Curriculum Specialist).

Guests in attendance: Jessica Le, Carolyn Hodge, Miguel Johnson, and Kelly Cadungug.

CONSENT AGENDA ACTION ITEMS

September 24, 2018 Agenda

September 10, 2018 Minutes

MUSIC-114 Pop, Rock, and Jazz: Their Cultural Origins

Distance Education Supplement – fully online

BIOSC-183 Mammalian Cell Culture

Distance Education Supplement – partially online

BIOSC-186 Protein Purification and Analysis

Distance Education Supplement – partially online

BIOSC-188 Biotechnology Operations: Analytic Lab, Bioprocessing

Distance Education Supplement – partially online

ART-145 Ceramics 1

Non-Substantial Change: Title change (from, Ceramics: Beginning I). Add course discipline: Ceramic Technology *(This course was tabled from the 9/10/18 agenda, due to non-representation. It is being moved to the consent agenda, as this is not content review and the changes are minor.)*

ACTION: Katie motioned to approve the consent agenda action items; Irena seconded; Mark, Irena, Robert, Laura, and Katie were all in favor; no abstentions.

NON-CONSENT AGENDA ACTION ITEMS

ESL-146 English Fluency and Vocabulary II

Non-Substantial Change: Content review. Update SLOs. *(This course was tabled from the 9/10/18 agenda to provide more lecture content detail.*

ACTION: Irena motioned to approve; Katie seconded; Mark, Irena, Laura, and Katie were all in favor; Robert abstained.

DANCE-180 Creative Flow

New Course: .5 – 2.0 units, 27-108 lab hours, Disciplines: Dance, PE, Kinesiology, Folk Dance.

This course will add depth to the dance course offerings.

ACTION: Katie motioned to table; Irena seconded; Mark, Irena, Robert, Laura, and Katie were all in favor; no abstentions.

Liberal Arts: Math & Science - A.A. Degree

Substantial Change: Removing 'depth' requirement of minimum two courses from single discipline. Add new courses and Remove deactivated courses.

ACTION: Katie motioned to approve; Robert seconded; Mark, Irena, Robert, Laura, and Katie were all in favor; no abstentions.

CSU General Education Breadth - Certificate of Achievement

New program - This certificate offers students a program of study which meets the lower division General Education requirements for majors within the twenty-three campus California State University (CSU) system.

ACTION: Irena motioned to approve; Katie seconded; Mark, Irena, Robert, Laura, and Katie were all in favor; no abstentions.

Intersegmental General Education Transfer Curriculum (IGETC) – Certificate of Achievement

New program - This certificate offers students a program of study which meets the lower division General Education requirements for most majors within the California State University (CSU) system or within the University of California (UC) system.

ACTION: Katie motioned to approve; Laura seconded; Mark, Irena, Robert, Laura, and Katie were all in favor; no abstentions.

MEDIC-208 Clinical Skills I

New Course: 4 units. 54 hours lec /54 hours of lab. Disciplines: Health/Health Care Ancillaries.

(Note: This course was on the 9/10/18 CIC agenda as MEDIC-221A. The original plan was to split MEDIC-221 into two courses: MEDIC-221A and 221B - but upon review, CIC suggested that the courses be brought back to CIC as new courses, with new course numbers.)

ACTION: Irena motioned to approve; Katie seconded; Mark, Irena, Robert, Laura, and Katie were all in favor; no abstentions.

MEDIC-209 Clinical Skills II

New Course: 4 units. 54 hours lec /54 hours of lab. Disciplines: Health/Health Care Ancillaries.

(Note: This course was on the 9/10/18 CIC agenda as MEDIC-221B. The original plan was to split MEDIC-221 into two courses: MEDIC-221A and 221B - but upon review, CIC suggested that the courses be brought back to CIC as new courses, with new course numbers.)

ACTION: Robert motioned to approve; Katie seconded; Mark, Irena, Robert, Laura, and Katie were all in favor; no abstentions.

MEDIC-235 Pharmacology and Dosage Calculations for the Medical Assistant

New Course: 3 units. 54 hours of lecture. Disciplines: Health/Health Care Ancillaries.

This course fulfills a requirement for the MA program to apply for programmatic accreditation, and was supported by the advisory committee.

ACTION: Katie motioned to approve; Robert seconded; Mark, Irena, Robert, Laura, and Katie were all in favor; no abstentions.

MEDIC-236 Human Disease Conditions

New Course: 3 units. 54 hours of lecture. Disciplines: Health/Health Care Ancillaries.

This course fulfills a requirement for the MA program to apply for programmatic accreditation, and was supported by the advisory committee.

ACTION: Robert motioned to approve; Irena seconded; Mark, Irena, Robert, Laura, and Katie were all in favor; no abstentions.

DRAMA-110 African American Theatre

Non-Substantial Change: Content review. Update textbook and assignments. Add discipline of African American Studies. This course is being cross listed with a new course: AFRAM-112.

ACTION: Irena motioned to approve; Katie seconded; Mark, Irena, Robert, Laura, and Katie were all in favor; no abstentions.

AFRAM-112 African American Theatre

New Course: Cross listing with DRAMA-110. 3 units. 54 hours Lecture.

Disciplines: African American Studies/Ethnic Studies/Drama/Theatre Arts

ACTION: Robert motioned to approve; Irena seconded; Mark, Irena, Robert, and Laura were all in favor; no abstentions.

HIST-122 History of African Americans in the U.S. (Pre-Colonial – 1865)

Non-Substantial Change: Content Review. Textbook, objectives updated. This course is being cross listed with a new course: AFRAM-122. Adding discipline of African American Studies.

ACTION: Irena motioned to approve; Robert seconded; Mark, Irena, Robert, and Laura were all in favor; no abstentions.

AFRAM-122 History of African Americans in the U.S. (Pre-Colonial – 1865)

New Course: Cross listing with HIST 122. 3 units. 54 hours Lecture.

ACTION: Robert motioned to approve; Irena seconded; Mark, Irena, Robert, and Laura were all in favor; no abstentions.

HIST-110 History of African Civilization

Non-Substantial Change: Content review. Update description, objectives, assignments, textbook, Methods of

evaluation. Adding discipline of African American Studies. (Cross listed with AFRAM-210)

ACTION: Tabled for lack of time.

AFRAM-210 History of African Civilization

New Course: 3 units. 54 hours of lecture. Disciplines: African American Studies/History/Ethnic Studies. Course is cross listed with HIST-110.

ACTION: Tabled for lack of time.

ECHD-120 Introduction to Principles & Practices of Early Childhood Education

Non-Substantial Change: Content review. Update SLOs, assignments, textbook.

ACTION: Tabled for lack of time.

ECHD-121 Child Growth & Development (DS1)

Non-Substantial Change: Content review. Update SLOs, assignments, textbook.

ACTION: Tabled for lack of time.

ECHD-220 The Child, Family and Community (DS2)

Non-Substantial Change: Content review. Update SLOs, assignments, textbook.

ACTION: Tabled for lack of time.

CULIN-130 Introduction to Commercial Baking

Non-Substantial Changes: Content Review. Update out of class assignments, lab content, textbook.

(This course was tabled from the 9/10/18 agenda, due to non-representation)

ACTION: Tabled for lack of time.

DISCUSSION ITEMS

As part of the content review process for courses taught online, CIC should verify that the Distance Education supplement on file is the most recent version available, to maintain Title 5 compliance.

ACTION: Tabled for lack of time.

New SLO checkbox in CurriQunet

ACTION: Tabled for lack of time.

Understanding Content Review

ACTION: Tabled for lack of time.

PRESENTATIONS FROM THE PUBLIC - There were no presentations from the public or CIC announcements.

ADJOURNMENT – The meeting adjourned at 4:00 p.m. The next meeting will be October 8 in CTC-131.

Respectfully submitted by,
Lynette Kral
Academic Senate Office